



Birmingham
City Council



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National Association **of** Equipment Providers
Appropriate equipment in the right place at the right time

Schedule 13 - Birmingham Guidance for Provision of Community Equipment in Care Homes With and Without Nursing

Appendices:

- 1) Equipment Matrix Template
- 2) Glossary of Terms

Birmingham Guidance for Provision of Community Equipment in Care Homes With and Without Nursing

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APPENDIX 1 - EQUIPMENT MATRIX

The table below is provided to assist Community Equipment Services (CES), Care Home Providers and others in determining the local arrangements and responsibilities for the provision and maintenance of equipment in Care Homes in the following area(s).


Name of Local Area(s) Covered by this matrix: BIRMINGHAM

Abbreviations:

| | |
|------------|---|
| CH | Care Home |
| CES | Community Equipment Service (following assessment by identified prescriber/assessor) |
| SIS | Sensory Impairment Service (“Services for people with visual and/or hearing impairment”) |
| NHS | Health equipment not normally provided by CES |
| CHC | NHS Continuing Health Care |
| GP | General Practitioner via prescription |
| - | Not applicable |

| Type of Equipment | Arrangements & responsibilities for provision and maintenance | | Comments |
|---|---|------------------|---|
| | Nursing Home | Residential Home | |
| Bathing Equipment | | | |
| Range of bath seats | CH | CH | |
| Range of bath boards | CH | CH | |
| Bath step | CH | CH | |
| Powered bath lift | CH | CH | |
| Swivel bathers | CH | CH | |
| Range of shower chairs | CH | CH | |
| Range of shower stools | CH | CH | |
| Bespoke Shower Chairs | CH | CES | May be provided following an assessment by clinical practitioner for an individual named resident |
| Bariatric versions of standard equipment | CH | CH/CES | Provision of certain bariatric items to Care Homes Without Nursing following specialist risk assessment by a clinical practitioner. Stock not routinely held at CES Could be subject to special orders process and authorisation/local policies. |

| Type of Equipment | Arrangements & responsibilities for provision and maintenance | | Comments |
|---|---|------------------|--|
| Bedroom | Nursing Home | Residential Home | |
| Beds Powered variable height, profiling beds | CH | CH/CES | Responsibility of Care Home in terms of moving and handling legislation for care staff. Provision for Care Homes Without Nursing following an assessment by an approved practitioner for health needs . For example: <ul style="list-style-type: none"> • Where the client has acute respiratory need and requires the profiling function to sit upright and other solutions i.e. back rest, bed wedge, pillow lift have been tried and found to be unsuccessful. • Where the profiling function is essential to assist in the management of pressure care • As part of a prescribed rehabilitation programme where the profiling and variable height functions will enable client to transfer independently and prevent the use of a hoist. • May be CHC funded in some cases |
| Variable height, profiling bariatric bed | CH | CH/CES | The statement above applies in full AND where the client's weight is above the maximum weight limit of a standard variable height profiling bed, then the provision of a bariatric bed may be considered following a full documented risk assessment by the clinical practitioner. May be CHC funded in some cases. |
| Bespoke beds for people (CHC funded) with complex treatment and care needs | CHC | CHC | Through NHS Continuing Health Care panel only and if the person is eligible for NHS Continuing Health Care funding (eligibility must be established independently of the equipment) |
| Bed Accessories | | | |
| Bed blocks and raisers | CH | CH | Responsibility of Care Home in terms of meeting moving & handling legislation for care staff. |
| Range of back rests | CH | CH | |
| Bed Stick | CH | CH | |
| Blanket Cradle | CH | CH | |
| Powered Mattress Variator | CH | CH/CES | |
| Over bed trolley/table | CH | CH | |
| Lifting pole | CH | CH | |
| Bed Side Rails: Divan bed rails (and bumpers) Profiling variable height bed rails (and bumpers) | CH | CH/CES | Subject to full documented risk assessment by the clinical practitioner as these are high risk items . |

| Type of Equipment | Arrangements & responsibilities for provision and maintenance | | Comments |
|---|---|------------------|---|
| | Nursing Home | Residential Home | |
| Chair Raising Equipment | | | |
| Chair blocks and raisers | CH | CH | |
| Dressing Equipment | | | |
| Stocking aid/Tights aid | CH | CH | Client may be required to purchase these privately |
| Long-handled shoe horn | CH | CH | Client may be required to purchase these privately |
| Environment Support | | | |
| Helping hand | CH | CH | |
| Kitchen Trolley | CH | CH | |
| Perching stool | CH | CH | |
| Falls | | | |
| Hip protectors | CH | CH | Advice available through local Falls Prevention Service – Care Homes to check local provision |
| Help with Feeding | | | |
| PEG feeding equipment | NHS | NHS | Provision through acute hospitals |
| PEG feeding consumables | NHS | NHS | |
| For intravenous feeding and transfusion | NHS | NHS | |
| Range of feeding equipment | CH | CH | e.g. plate accessories |
| Mobility Equipment | | | |
| Walking stick | CH | NHS/CES |  <p>All these items may be available through local CES or other Health provision</p> |
| Fisher walking stick | NHS/CES | NHS/CES | |
| Walking frames with/without wheels | NHS/CES | NHS/CES | |
| Gutter walking frame | NHS/CES | NHS/CES | |
| Elbow crutches | NHS/CES | NHS/CES | |
| Gutter crutches | NHS/CES | NHS/CES | |
| 3 or 4-wheeled walkers | NHS/CES | NHS/CES | |
| Standing frame | NHS/CES | NHS/CES | |
| Heavy-duty mobility equipment | NHS/CES | NHS/CES | |
| Ramps | CH | CH | |
| Assorted grab rails | CH | CH | |

| Type of Equipment | Arrangements & responsibilities for provision and maintenance | | Comments |
|--|---|------------------|---|
| Moving and Handling Equipment | Nursing Home | Residential Home | |
| Mobile Standard Hoist | CH | CH | |
| Ceiling Track Hoists | CH | CH | |
| Bariatric Hoists | CH | CH/CES | Provision will be following a risk assessment by a clinical practitioner (could be funded by CHC in some cases). Stock not routinely held at CES. Subject to special orders process and authorisation. Will only be considered by CES where resident's weight is above the maximum weight limit of a standard hoist. |
| Standard slings | CH | CH | |
| Bespoke slings | CES | CES | Provision will be following an assessment by a clinical practitioner (could be CHC funded in some cases, if the client is already identified as eligible and assessed for a bespoke sling). Stock not routinely held at CES. Subject to special orders process and authorisation. |
| Standing Frame/Standing Hoist (Powered) | CH | CH/CES | For common/general use - equipment is to be provided by the Care Home. For a named individual these may be provided where a standing frame/standing hoist is assessed to be essential as part of a short term prescribed rehabilitation programme and the Service User is expected to progress to the use of a non-powered stand aid or independent transfers. |
| Standing Aid (non-powered) | CH | CH | Turntable, turning discs, swivel cushions e.g. Rota Stand, Arjo Stedy, Cricket, Return |
| Transfer Boards | CH | CH | |
| Handling Belts | CH | CH | |
| Slide sheets/one way glide sheets | CH | CH | |
| Nursing Equipment and Nursing Procedures | | | |
| Venepuncture | GP | GP/NHS | Can be GP or NHS funded |
| Vacutaine bottles for blood tests | GP | GP/NHS | Can be GP or NHS funded |
| Syringes and needles | CH | NHS | |
| • Catheterisation | | | |
| For management of catheterisation e.g. bag, stand, packs | CH | GP/NHS | Can be GP or NHS funded |
| Prescription for catheters and bags | GP | GP/NHS | Can be GP or NHS funded |

| Type of Equipment | Arrangements & responsibilities for provision and maintenance | | Comments |
|---|---|------------------|--|
| | Nursing Home | Residential Home | |
| • Dressings | | | |
| For procedures related to aseptic and clean dressings | GP | NHS | GP/nursing prescription |
| • Medicine administration | | | |
| For administration of oral medicine/medication | CH | CH | Medicine via prescription/chemist packs |
| For administration of rectal medication | CH | NHS | These procedures are carried out by District Nurses for Care Homes Without Nursing |
| For administration of medication by injection | CH | NHS | |
| Standard syringe drivers | CH | NHS | |
| Specialist syringe drivers, e.g. for epidurals | NHS | - | |
| • Nursing Procedures | | | |
| Routine nursing procedures e.g. testing urine, BP, BM (glucometer) | CH | NHS | District Nurses and Specialist Nurses |
| Pressure Care | | | |
| High specification foam overlays/mattresses and cushions for low to medium risk | CH | CH | |
| Visco elastic/memory foam mattresses/cushions – for medium to high risk | CH | CH/CES | Provision to Care Homes Without Nursing following a specialist risk assessment for tissue viability medium to high risk needs only |
| Alternating Dynamic (and pump) overlays/ mattresses/ cushions – for medium to high risk | CH | CH/CES | Provision to Care Homes Without Nursing following a specialist risk assessment for tissue viability medium to high risk needs only |

| Type of Equipment | Arrangements & responsibilities for provision and maintenance | | Comments |
|---|---|------------------|--|
| | Nursing Home | Residential Home | |
| Respiration | | | |
| For maintenance of respiration e.g. suction units | CH | NHS/CES | These units may be available for individual users in Care Homes Without Nursing through local CES or other Health provision |
| Oxygen cylinders/concentrators | GP | GP | |
| Oxygen administration consumables | GP | GP | |
| Simple nebulisers | CH | GP | |
| Resuscitation equipment (e.g. mouth to mouth) | CH | CH | E.g. ambu masks and bags |
| Pulse oximeters | CH | NHS | |
| Non-standard complex Nebuliser and humidifiers (e.g. for ENT, CPAP BIPAP) | NHS | NHS | Specialist secondary care services |
| Seating | | | |
| Standard chairs including a range of riser recliners | CH | CH | |
| Specialist postural support bespoke chairs | CH/CES | CH/CES | These items may be available through local CES or other provision subject to special orders process/local policies, or if eligible for NHS Continuing Health Care funding and clinically prescribed for such equipment |
| Sensory | | | |
| Range of sensory impairment equipment | CH/SIS | CH/SIS | Care Homes are expected to provide a range of standard equipment such as flashing fire alarms/flashing door bells etc. Other sensory items may be available through referrals to local SIS teams |
| Specialist Complex Needs | | | |
| Sleep systems/Positioning rolls | CES | CES | These items may be available through local CES subject to local policies, or if eligible for NHS Continuing Health Care funding. Provision will be following an assessment by a clinical practitioner (CHC funding should be pursued first, if the client is already identified as eligible and assessed for a bespoke needs). |

| Type of Equipment | Arrangements & responsibilities for provision and maintenance | | Comments |
|--|---|-------------------------|---|
| | Nursing Home | Residential Home | |
| Toileting | | | |
| Bed-pans and urine bottles | CH | CH | |
| Range of commodes: standard and mobile | CH | CH | |
| Raised toilet seats | CH | CH | |
| Toilet frames | CH | CH | |
| Continence pads (local policies) | NHS/CH | CH/NHS | Full assessment to be completed - must meet eligibility criteria for continence service |
| Special sheets (local policies) | NHS/CH | CH/NHS | Full assessment to be completed - must meet eligibility criteria for continence service |
| Wheelchairs | | | |
| Push wheelchairs, standard transit chairs and basic wheelchair cushions | CH | CH | For common/general use |
| Wheelchairs and accessories provided by wheelchair services for permanent and substantial usage after trauma or short-term palliative care | NHS Wheel-chair services | NHS Wheelchair services | For a named individual to use following an assessment by a qualified therapist only. |

| | |
|-----------------------|--|
| Bespoke | Bespoke equipment refers to equipment that is specially tailored to the individual needs of a resident and is not available “off the shelf” from any manufacturer/supplier. |
| CES | Community Equipment Services - The local service for a particular area or county that is responsible for providing community equipment on loan to adults and children following assessment by health and/or social care practitioners. These services are sometimes provided ‘in-house’ i.e. directly provided by the NHS or a Local Authority or they may be contracted out to private sector companies. |
| CHC | NHS Continuing Health Care is a package of continuing care provided outside hospital, arranged and funded solely by the NHS, for people with ongoing healthcare needs and subject to an eligibility assessment. |
| Clinical Practitioner | Is the person responsible for assessing the resident and their equipment needs. |
| CQC | Care Quality Commission – are the independent regulator of health and adult social care services in England. Their role is to monitor, inspect and regulate services to make sure they meet fundamental standards of quality and safety. |
| Loan Equipment | Equipment that is on loan to the care home from CES for use by an individual resident, where the need falls outside of the home’s general provision. Loan equipment does not include domestic furniture e.g. divan beds and armchairs. Loan equipment is supplied following an assessment by Health and/or Social Care staff in accordance with eligibility criteria. |
| MHRA | Medicines and Healthcare products Regulatory Agency (MHRA) are responsible for sending Medical Device Bulletins and Field Safety Notices. MDA DB 2006 (05) is guidance for managing medical devices and provides an outline for a systematic approach to the purchasing, deployment, maintenance, repair and disposal of medical devices. |
| NAEP | National Association of Equipment Providers is an established membership association, which represents a broad spectrum of personnel working in all sectors of community equipment provision and their associated services in the United Kingdom. |
| PUWER | Provision and Use of Work Equipment Regulations came into force on 5 th December 1998. The Regulations require that any risks to people’s health and safety, from equipment that they use at work, is prevented or controlled. Generally, any equipment that is used by an employee at work is covered. In addition to the requirements of PUWER, lifting equipment is also subject to the requirements of the Lifting Operations and Lifting Equipment Regulations 1998 (LOLER). |